

Record of operational decision

Decision title:	Ledbury Town Council (Temporary Appointment of Members) (No.1) Order, January 2026
Date of decision:	20 February 2026
Decision maker:	Monitoring Officer
Authority for delegated decision:	Herefordshire Council has acted on behalf of Ledbury Town Council by issuing a Temporary Appointment of Members Order (which it has powers to do under Section 91(1) of the Local Government Act 1972). Herefordshire Council's constitution elections functions as listed in schedule 1 section D of the regulations gives the Monitoring Officer delegation for making temporary appointments to parish councils
Ward:	Ledbury North
Consultation:	Consultation was undertaken with the parish clerk to Ledbury Town Council. The temporary position of Parish Councillor is offered by the monitoring officer in the following order until the earlier of (i) the Town Council can act or (ii) 6 months from the date of the Order : Mr. David St John Kettle of [REDACTED] All appointments are voluntary and require the appointee's agreement.
Decision made:	In pursuance of the power conferred upon it by Section 91(1) of the Local Government Act 1972 the Council hereby appoints Mr. David St John Kettle of [REDACTED] to act as members of Ledbury Town Council until the Town Council has filled such vacancies to enable the Town Council to act or after six months beginning from the end date on which the Order is signed, whichever is the earlier, whereupon such appointments and this Order shall cease.
Reasons for decision:	Following the resignation of a number of town councillor's, there were so many vacancies that the Town Council is unable to act. By issuing the order to appoint a co-optee the intention is that the Town Council is empowered to act.
Equality Considerations	Town Councils must comply with the Public Sector Equality Duty (PSED) under the Equality Act 2010 , which requires them to have "due regard" to the need to eliminate discrimination, harassment, and victimisation; advance equality of opportunity; and foster good relations between those who share and those who don't share a protected characteristic
Highlight any associated risks/finance/legal/considerations:	The Town Council may by virtue of this order appoint persons to fill all or any of the vacancies until other councillors are elected and take up office. - There are no financial implications. - By taking this action, the risk of Ledbury Town Council being unable to function on behalf of its local community is eliminated - The Council's constitution provides the Monitoring Officer with a delegation for making temporary appointments to town councils

Details of any alternative options considered and rejected:	For the Council to do nothing. This is not recommended as during that period the Town Council are unable to act.
Details of any declarations of interest made:	None.

Signed: Claire Porter, Monitoring Officer for Herefordshire Council.

Date: 20 February 2026 (Decision date)